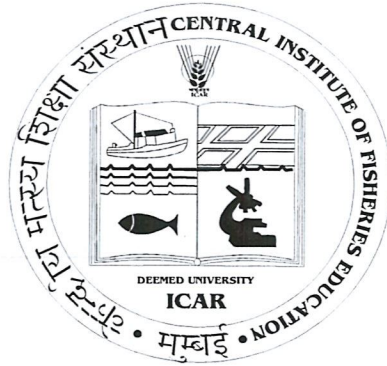


**TENDER FOR ERECTION OF PANDAL FOR CONDUCTING
THE 17th CONVOCATION OF ICAR-CIFE, MUMBAI
ON 5TH APRIL 2024**



**ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION
(DEEMED UNIVERSITY)
PANCH MARG, OFF YARI ROAD, VERSOVA, ANDHERI (WEST)
MUMBAI - 400 061**

Website: <https://www.cife.edu.in/>

**ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION
(DEEMED UNIVERSITY)**

**Panch Marg, Off Yari Road, Versova, Andheri (West)
MUMBAI – 400061**

Web Site: <https://www.cife.edu.in/>

F.No. 32(72)/2023-24/Works

Dated : 14.03.2024

Notice Inviting E-Tender

The Director & Vice-Chancellor, ICAR-Central Institute of Fisheries Education (CIFE), Mumbai, invites E-tenders for **Erection of Pandal to conduct the XVII Convocation of ICAR-CIFE, Mumbai**, through the website www.eprocure.gov.in under **Single Bid System** from Registered & Reputed Decorators/ Agencies/Contractors as per the schedule given below :

Tender Details		
1	Tender Id	
2	Start of issue tender download	15th March 2024
3	Last date for submission of tender	21st March 2024
4	Pre-Bid Meeting	On 18.03.2024 at 1200 hours in Committee Room No. 421-A, Main Academic Building, New Campus of ICAR-CIFE, Mumbai
5	Pre-Bid Meeting Place	ICAR-CIFE, MUMBAI, New Campus
6	Opening of Bids	22nd March 2024
7	Mode of Tender	Open
8	Tender type	Service providing
9	Tender category type	Services (Erection of Pandal for Convocation)
10	Type of Bid	Single bid
11	Tender validity	90 Days
12	EMD Deposited (In Rupees)	Rs. (INR) 35,000.00
13	Security Deposit	@ 10% of the tendered amount
14	Tender Value (Estimated)	Rs. (INR) 13,05,097/-
15	Location of Service	ICAR- Central Institute of Fisheries Education (CIFE), New Campus, Panch Marg, Off Yari Road, Versova, Andheri (West), Mumbai – 400 061
16	Er. Sagar S. Sawant (for preliminary enquire) Dr. S. Jahageerdar	9869032981 9969300125

CHIEF ADMINISTRATIVE OFFICER (Sr. Gr.)

ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION
(DEEMED UNIVERSITY)
Panch Marg, Off Yari Road, Versova, Andheri (West)
MUMBAI – 400061
Web Site: <https://www.cife.edu.in/>

F.No. 32(72)/2023-24/Works

Dated : 14.03.2024

NOTICE INVITING TENDER

The Director & Vice-Chancellor, ICAR-Central Institute of Fisheries Education (CIFE), Mumbai-400 061, invites sealed Tenders (in a single bid system) from eligible and reputed Contractors (Decorators & Caterers) for the “**Erection of a Pandal for conducting the XVII Convocation**” of ICAR-CIFE, Mumbai. The tender document can be downloaded from the ICAR-CIFE website <https://www.cife.edu.in/> or the Central Public Procurement Portal www.eprocure.gov.in. Bidders should enrol/register in the e-procurement module of the Central Public Procurement Portal through the website www.eprocure.gov.in. The bidders should also possess a valid DSC for the online submission of tenders/bids.

The prospective Bidders may attend the **Pre-bid meeting** scheduled on **18th March 2024 at 1200 hours in Committee Room No. 421-A** of the Main Academic Building, New Campus, ICAR-CIFE, Mumbai. The last date for submission of tenders on CPPP is **21.03.2024**. The Tenders shall be opened on **22.03.2024**. An amount of **Rs. 35,000/- (Rupees Thirty Five Thousand only)** towards EMD should be deposited as a crossed Demand Draft payable to “**ICAR Unit-CIFE Mumbai**”. The Tenders of the Agencies/Bidders who do not deposit the EMD in the above-said manner are liable to be rejected. The incomplete tenders and the tenders received after the due date and time will not be accepted.

The Director & Vice-Chancellor, ICAR-CIFE, Mumbai, reserves the right to accept or reject any or all tenders without assigning any reason whatsoever it may be. No correspondence shall be entertained in this regard.


CHIEF ADMINISTRATIVE OFFICER (Sr. Gr.)

**ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION
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ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION
(DEEMED UNIVERSITY)

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MUMBAI – 400061

F.No. 32(72)/2023-24/Works

Dated : 14.03.2024

IMPORTANT NOTES :

1. The tender Document can be downloaded from the ICAR-CIFE <https://www.cife.edu.in/> or the Central Public Procurement Portal www.eprocure.gov.in. The Bidders should enrol/register in the e-procurement module of the Central Public Procurement Portal through the website www.eprocure.gov.in. Bidders should also possess a valid DSC for online submission of bids.
2. **Bids received on the e-tendering portal only will be considered.** Bids in any other form sent through sealed cover/email/post/fax, etc., will be rejected.
3. The Director ICAR-CIFE, Mumbai, reserves the right to accept /reject any /all tenders in part /full without assigning any reason thereof.
4. ICAR-CIFE will not be responsible for any delay in enrollment/registration as a bidder or submitting/uploading the offer on the e-tender portal. Hence, the bidders are advised to register on the e-tendering website www.eprocure.gov.in, enrol in their Digital Signature Certificate, and upload their quotation well in advance.
5. **Any changes, corrigendum, proceedings of pre-bid meeting, etc., in respect of this tender, shall be issued/notified only through the Central Public Procurement Portal www.eprocure.gov.in.** Bidders are therefore requested to regularly visit <https://www.cife.edu.in/> website / Central Public Procurement Portal www.eprocure.gov.in. for updates.
6. **Earnest Money Deposit (EMD):** An amount of **Rs. 35,000/- (Rupees Thirty Five Thousand Only)** in the form of Demand Draft / FDR drawn in favour of **"ICAR Unit CIFE Mumbai"** payable at **Mumbai** shall be paid. Failure to deposit EMD will lead to rejection of the tender.
7. **EMD is not mandatory if the bidder has an exemption certificate like MSME, NSIC, etc.**

Note: The EMD envelop should be submitted in a sealed envelope super-scribed as **"Erection of Pandal for conducting the XVII Convocation and Fish Festival of ICAR-CIFE, Mumbai"** and addressed to: The Director, ICAR-Central Institute of Fisheries Education (CIFE), Panch Marg, off. Yari Road, Versova, Andheri (W), Mumbai-400 061. **The envelope having EMD should reach the undersigned on or before the last date and time of bid submission.**

CHIEF ADMINISTRATIVE OFFICER (Sr. Gr.)

**ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION
(DEEMED UNIVERSITY)
Panch Marg, Off Yari Road, Versova, Andheri (West)
MUMBAI – 400061**

SECTION – I

GENERAL INSTRUCTIONS TO THE TENDERERS

- (1) The present Work / Service / Job will be executed for ICAR - Central Institute of Fisheries Education (CIFE), Panch Marg, Off. Yari Road, Versova, Andheri (W), Mumbai-400 061.
- (2) **SITE VISIT:** The bidder/tenderer is advised in their own interest to visit/examine the site of work before submission of his tender. They may obtain all relevant information necessary for the preparation of the bid.
- (3) The tenderer/bidder requiring any further information or clarification on the Tender document may contact the Chairman of the Pandal Committee of ICAR-Central Institute of Fisheries Education (CIFE) up to the closing date of the Tender during office hours only.
- (4) The tenderer must fill and submit the E-Tender document without making any additions or alterations to the tender document. Incomplete tenders and those submitted not as per the instructions are liable to be rejected. Conditional tenders shall not be accepted.
- (5) **Tender shall be submitted in ONLINE MODE ONLY.**
- (6) The **scanned copies of the following documents/ certificates** should be uploaded. For further details, please see the information provided in the Check List or qualification in Technical bids on Page No. 16 :
 - (a) PAN, Establishment Registration, and GST Registration Documents
 - (b) Earnest Money Deposit (EMD) details (DD / FDR etc.)
 - (c) Appropriate EMD exemption certificate if claiming EMD exemption
 - (d) Copies of ITR of the last three years
 - (e) The balance sheet of the last three years certified CA
 - (f) Experience certificate of having done similar works (erection of Pandal / Shamiana / Stage, etc.)
 - (g) Signed copies of Annexures I, II, & III
 - (h) Tender document signed by the Bidder / Agency
- (7) **Signing of document:** All pages of the tender document, including various annexures, shall be signed and stamped at the lower right-hand corner and wherever required by the tenderer and then uploaded on the portal.
- (8) **Earnest Money Deposit (EMD):** The tenderer shall pay an Earnest Money Deposit (EMD) of **Rs. 35,000.00 (Rupees Thirty Five Thousand only)** along with the tender in the form of

Crossed Demand Draft payable to "ICAR Unit - CIFE" Mumbai. The tenders received without the EMD in the prescribed form shall be rejected out rightly.

- (9) The Earnest money of the tenderer shall be forfeited to CIFE without prejudice to any other rights or remedies.
- a) If the tender is withdrawn during the validity period specified in the tender document,
 - b) If, after acceptance of his tender, the tenderer fails to take up the job.
 - c) If the tenderer fails to sign the contract in accordance with the terms and conditions of the contract.
 - d) If, after acceptance of his tender, the tenderer fails to furnish the Security Deposit.
 - e) If, after acceptance of his tender, the tenderer fails to commence the work within the scheduled period after receipt of the work order to that effect.
- (10) **Security Deposit:** The successful bidder will have to submit **10% of the quoted amount** for the work (i.e. **Erection of a Pandal for conducting the XVII Convocation**), excluding Taxes, etc., as a Security Deposit in the form of Bank Guarantee or Demand Draft before commencement of the work. The Security Deposit shall be released/refunded only after completing the Guarantee/Warranty period.
- (11) **PERIOD FOR WHICH OFFER WILL REMAIN OPEN :**
- Firms tendering should note that it is desired that their offers should remain open for acceptance for **90 days** from the date of opening of tender. If the firms cannot keep their offers open for the specified period, their tenders will likely be rejected.
- (12) **Care in submission of tender:** Before submitting the tender, the tenderer shall be deemed to have satisfied himself by actual inspection of the site and locality regarding the site conditions, stacking space for materials, Approach roads, available working area, working conditions of the Institute, etc. that are likely to be encountered during the execution of works, and he shall be deemed to have taken all these factors into account while quoting his rates. The rate quoted by him shall be deemed to be all-inclusive for the completion of work to the satisfaction of the Pandal Committee of CIFE, Mumbai.
- (13) The tender document shall not contain any interlineation, erasures or overwriting except as necessary to correct the errors made by the tenderer, in which case such correction shall be initiated by the tenderer along with his company's stamp.
- (14) **Omission and Discrepancies:** Should a tenderer find discrepancies in or omissions from the tender documents or any drawings or should be in doubt as to their meaning, he should at once notify the authority inviting the tenders, who may send written instructions to all the tenderers. It shall be understood that every endeavour has been made to avoid any error which can materially affect the basis of the tender, and the successful tenderer shall take upon himself and provide for the risk of any error which may subsequently be discovered and shall make no subsequent claim on account.
- (15) **OPENING OF THE TENDER:** At the advertised date and time, the tenders received shall be opened. **A tender received after the due date and time is liable to be rejected.**

- (16) **THE QUOTED RATES** should be inclusive of the cost of materials required for the erection of the Pandal, materials to be supplied on a rental basis, labour charges, loading & unloading charges, transportation charges, contractor's profit, and cleaning of the ground after the programme is over. Taxes, as applicable as per Govt. norms, should be clearly mentioned in the bid; failing which, it will be presumed that the quoted rates are inclusive of all taxes. The rates quoted once shall not be increased under any circumstances. Any claim on account of tax or whatever it may be shall not be entertained after opening the tenders and placing the work order.
- (17) **Canvassing:** Any effort by the tenderer to influence the representatives of CIFE in deciding concerning tender evaluation or award of contract will result in the rejection of the tender.
- (18) **Misleading information:** If the tenderer/tenderers deliberately gives/give any wrong information or suppress/any material facts or makes/make false representations in this tender or creates/create circumstances for the acceptance of his/their tender, CIFE reserves the right to reject such tender at any stage or cancel the order even after acceptance of the tender at the risk and cost of the tenderer/ tenderers.
- (19) **Award of Contract:** CIFE will notify the successful tenderer in writing by Registered Letter / Speed Post / Email / WhatsApp to confirm the acceptance of the bid of the successful bidder.
- (20) **No advance shall be given, and no part payment shall be made. The Payment (through RTGS) shall be made only after the satisfactory completion of the work.**
- (21) Non-compliance with any of the conditions set forth here above is liable to result in the tender being rejected.
- (22) The quantities (like the size of Pandal, number of articles to be provided, etc.) mentioned in the Bill of Quantities are approximate and may vary as per the actual requirement at the site. The decision of the Director, CIFE, shall be final and binding on all concerned in finalizing the quantities of items.
- (23) **Right of CIFE to deal with tenders:** The Director, CIFE, Mumbai, reserves the right to accept or reject any tender (whether lowest rate or not) or all the tenders at any time prior to the award of the contract without assigning any reasons whatsoever and no correspondence shall be entertained in this regard. CIFE also retains its right to provide work preference to public sector undertakings as admissible under the Government's present policy.

SECTION – II

SPECIAL TERMS & CONDITIONS OF CONTRACT FOR ERECTION OF PANDAL

1. No advance shall be given for the erection of the Pandal and associated works reflected in the BoQ. **The Payment shall be made as per the actual measurements (i.e. the actual size of the Pandal erected for Convocation, fish festival stalls, exhibition stalls, etc.) and the actual number of items/articles (i.e. chairs, tables, sofas, fans, coolers, ACs, light, sound system, focus lamps, display boards, etc.) supplied/ used during the function/ programme.**
2. The Waterproof-Pandal (main Pandal with mild steel posts, truss, and mild steel sheet roofing) should be erected in the new campus of ICAR-CIFE Mumbai to conduct the Convocation. The size and specifications are mentioned in the BoQ, and the work should be carried out per the Pandal Committee's instructions.
3. The size (i.e. area) of the Pandal and fish festival stalls for conducting the Convocation and fish festival mentioned in the Bill of Quantities (BOQ) are approximate and the same may vary as per the actual requirement at the time of the erection of Pandal. **A joint inspection and measurement of the Pandal will be taken immediately after the erection of the Pandal/stalls/stage to avoid any ambiguity later.** Similarly, the number of items (such as chairs, tables, sofas, fans, lights, ACs, air coolers, fire extinguishers, etc.) shown in the BOQ are tentative/approximate and may vary as per the requirement. Hence, after all functions are over, the contractor has to prepare the bill in accordance with the actual size of the Pandal, stall, and stage, as well as the actual number of items supplied/used in the function. The pandal committee of the Institute will certify the bill only after the examination and verification of the measurements and bill and after satisfactory completion of the work.
4. The Pandal shall be erected and the items like Dias, Sofas, Chairs, Table, etc. shall be placed as per the positions reflected in the enclosed drawing.
5. The Convocation Pandal should be kept ready latest by **1000 hrs. on 04th April 2024** including supply of necessary items in accordance with BoQ.
6. At least one supervisor or Representative of the Contractor must be available at the site of Pandal and stage during **rehearsal on 04th April 2024 at 10.00 hrs.** for smooth conduct of the events (i.e. Convocation) and also to look after the equipment, furniture, sound system and assisting in making other arrangements of urgent nature.
7. The Public Address System (i.e. cassette deck, mike, amplifier, speakers, recorders, 15/5 amp., switchboard for connecting TV, video film, etc.) must be ready by **1000 hrs. on 04th April 2024** for inspection and rehearsal.

8. All arrangements must be up to the satisfaction of the Pandal Committee of this Institute. Minor alterations/modifications in the erection of the Pandal and the requirements of materials, if needed, should be done on the insistence and approval of the Pandal committee only.
9. Payment shall be made only after the successful completion of the entire job to the satisfaction of the Pandal /stage Committee, which will certify the work after verification of measurements and the bill. **The contractor should prepare a bill based on the actual size/area of the Pandal and the actual number of items/materials supplied for the event.** Payment shall be made through RTGS within a fortnight from the date of successful completion of the job.
10. The Tender must be accompanied by an **EMD of Rs. 35,000/- (Rupees Thirty Five Thousand only)** in the form of a Demand Draft drawn in favour of "**ICAR Unit-CIFE Mumbai**" payable at Mumbai.
11. The furniture, like Chair, Table, Sofas, etc., must be of uniform shape, size, colour, and look, and must be new/free from damage. Red synthetic /woollen carpet, Jalar, Khanat partition, gate cloth, etc. should be new / neatly washed.
12. Preference shall be given to the experienced Contractors / Decorators who have done similar nature of works (i.e. erection of Pandal, shamiana, stage, etc.) in Government, Semi-Govt., Educational institutes and Autonomous bodies in the past.
13. ICAR-CIFE doesn't bind itself to award the contract to the lowest bidder. After the opening of bids, the Pandal Committee of the Institute may visit the bidders' office/storehouse to inspect the condition of items. The decision of the **Director, ICAR-CIFE, Mumbai**, shall be final and binding on all the concerned. No correspondence shall be entertained in such matters.
14. The rates quoted by the bidders/tenderers should be inclusive of the cost of all necessary materials required for the erection of the Pandal, hiring charges, labour charges for the complete job, transportation charges, loading and unloading charges, removal of the Pandal after the programme is over, insurance etc. The **applicable taxes (like GST, service tax, etc.)** as per the norms of the Government of India, should be clearly mentioned in the financial bid. The tenderers are not allowed to claim any extra amount when placing the work/ supply order.
15. TDS (Tax Deducted at Source) and any other tax (as applicable) will be effected as per prevailing rules. Any taxes like GST, etc., as applicable, must be mentioned clearly. Nothing extra shall be paid over and above the quoted rates in the commercial/financial bid.
16. **The rate should be quoted per unit per day, and the amount quoted (for each item) shall be for the required number of days. For clarification, the Chairman of the Pandal committee of ICAR-CIFE may be contacted.** The rates quoted by the tenderers shall remain firm and shall not allowed to be deviated under any circumstances till the entire Convocation and other programmes are over.

17. **ICAR-CIFE shall not be responsible for any damage caused to the furniture, PA system, Sound system, Pandal, Lights, Carpet, etc., in any case (like fire accident, theft, or any unforeseen circumstances). The contractor/bidder is responsible for caring for the Pandal and items supplied during the programme.**
18. Sound System should be of the best quality. If the quality of the sound system is inferior, the Pandal Committee of CIFE has every right to reject such sound system, and no payment shall be made for such inferior quality systems/ items /works.
19. Illumination of the Main Academic Building, Library building, Hostels, Sports Complex, etc. shall be done with high power (200 to 250 Watt) LED flood lights /splash lamps of different colours (as instructed by the Committee) so as to cover the entire building (G+4 storied). Series lights should have different coloured LED bulbs. Trees, hedges, and buildings shall be decorated with focus lamps and series lights as per the directions of the Pandal Committee.
20. The EMD shall be forfeited if the successful bidder fails to take up the job within two days from the date of receipt of the work order/ supply order.
21. The Earnest Money Deposit (EMD) shall be forfeited if, due to reasons whatsoever it may be, the work is not completed on the scheduled time period, inferior quality and substandard items are provided / absence of a supervisor or mechanic during the functions / Shamiana is not made ready within the given time and date.
22. **Security Deposit (SD):** The successful bidder will have to submit **10% of the quoted amount** for the work (i.e., **Erection of Pandal for conducting the XVII ConvocationOf ICAR-CIFE, Mumbai**), excluding of Taxes etc. as a Security Deposit in the form of Bank Guarantee or Demand Draft before the commencement of the work. The Security Deposit shall be released only after successful completion of the entire job.
23. Fresh flowers shall be used for stage decoration on Convocation Day (i.e. **05.04.2024**). Flower decoration includes the front & sides of the stage, the front side of the dais, and on the front edge of the stage (with big flower bouquets) as directed by the Pandal Committee of the Institute.
24. The Contractor / Decorator has to carry out all electric works in pandal; works include providing the main board, power plug, wiring from Generator to board, connecting the entire electricity load to Generator (on the day of Convocation); switches, batteries, complete wiring and all electrical works, total job including everything, work also includes making wiring and electric connections for light, fan, and power points in stalls & halls in the exhibition area, each stall should be provided with two light points, two numbers of 15/5 Amp. Socket & Switch (PowerPoint), and one fan point, including all connections to the control room nearby the convocation pandal, one electrician should be available on 4, and 5 April 2024 for operation and emergency handling/situation, etc. complete.

25. The Pandal of Convocation should be ready by **1000 hrs. on 04th April 2024** along with lighting and Public Address System etc.; failing which a penalty amounting up to 10% of the total contract value shall be deducted from the bill.
26. The decision of DIRECTOR, ICAR-CIFE, shall be final for any aspect of the contract and binding to all parties concerned. **Disputes arising, if any, on the contract will be settled at his/her level by mutual consultation, and in case of failure of the settlement, the dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CIFE, Mumbai in consultation with the Secretary, Indian Council of Agricultural Research (ICAR), New Delhi.** The decision of the sole arbitrator so appointed shall be final and binding on the parties concerned. The arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996, and amendments from time to time.
27. Work should be executed between 6.00 am to 10.00 pm only. The contractor shall be solely responsible for the consequences if the work is executed earlier or beyond the set timeline.
28. Each and every page of the tender document must be signed by the bidder, failing which the tender shall be rejected.
29. Any other instructions by the Pandal Committee which are necessary for the smooth conduct of Convocation & other related programmes may be followed.


CHIEF ADMINISTRATIVE OFFICER (Sr. Gr.)

AN UNDERTAKING TO BE SIGNED BY THE CONTRACTORS

TO

**The Director/Vice-Chancellor
ICAR- Central Institute of Fisheries Education
Off Yari Road, Panch Marg,
Versova, Andheri (W), Mumbai - 400 061**

Dear Sir,

1. Having examined the tender document thoroughly, including instructions to Tenderers, conditions of Contract, Technical specifications, mode of Payment, Schedule of Contract, Quantities, Drawings, other schedules, Annexure, etc., (as mentioned in the tender document), for the execution of above-mentioned work, we the undersigned offer to take up the job of **Erection of Pandal for the XVII Convocation of ICAR-CIFE, Mumbai** if we are awarded the job.
2. If our tender is accepted, we undertake to commence the work as per the schedule and instructions of the competent authority in ICAR-CIFE, Mumbai, and commence and complete the entire job within the stipulated period mentioned in the tender document.
3. If our tender is accepted, we will furnish the Security Deposit as per the terms and conditions mentioned in the Tender Document.
4. Unless and until an agreement is prepared and executed, the Tender, together with your written acceptance thereof, shall constitute a binding Contract between us, but without prejudice to your right to withdraw such acceptance.
5. We understand that you are not bound to accept the lowest or any tender you may receive.
6. We hereby agree and accept all the terms and conditions mentioned in the tender document. We also agree to abide by and fulfill all the terms and provisions of the conditions of the contract.
7. We agree to carry out the increased /decreased quantities of items of works/ supply of materials on the same price as quoted in our commercial /financial bid. We also agree to execute additional works or supply additional materials that may become necessary during the Convocation at a reasonable market price as decided by the ICAR-CIFE, Mumbai.

Seal:

(Signature of the Tenderer)

Date:

**DETAILS OF COMPANY'S ADDRESS, BANK, TENDER FEE & EMD, CONTACT
FOR COORDINATION**

A. Company Address Details :

Name of the Company	:	
Address	:	
Pin Code	:	
State	:	
Phone No./Mobile No.	:	
Fax No.	:	
Email ID.	:	

B. Bank Details :

Bank Name	:	
Branch Name	:	
Branch Address	:	
Branch Code	:	
Account Number	:	
IFSC Code	:	
MICR No.	:	

C. Contact Person for Coordination :

Name of Person	:	
Designation	:	
Contact No.	:	
Email ID	:	

(SIGNATURE OF THE TENDERER)

DETAILS OF EARNEST MONEY DEPOSIT (EMD)

**NAME OF THE JOB : ERECTION OF PANDAL FOR THE XVII CONVOCATION OF
ICAR-CIFE, MUMBAI ON 5th AAPRIL 2024.**

AMOUNT : Rs.

DEMAND DRAFT NO. :

DATE OF DRAWN :

NAME OF THE BANK :

ANY OTHER DETAILS :

DATE :

SEAL :

SIGNATUE OF THE TENDERER

CHECK LIST

FOR QUALIFICATION IN TECHNICAL BIDS

The Online bids (complete in all respect) must be uploaded online in Two Covers as explained below :

COVER – I - Technical Bid (Following documents to be provided as PDF file)			
Sl. No.	Documents	Content	File types
1	Technical Bid	Scan copy of PAN, Establishment Registration, and GST Registration Documents	PDF
2		Scan copy of Earnest Money Deposit by way of Demand Draft / FDR	PDF
3		Scan copy of appropriate certificate for EMD exemption, if claiming.	PDF
4		Scan copy of ITR last three years	PDF
5		Scan copy of Balance sheet of the last three (3) years /((Certified by CA)	PDF
6		Scan copy of Experience Certificate	PDF
7		Scan copy of Annexure I, II, and III	PDF
8		Scan copy of Tender Document Signed by Firm	PDF
COVER – II - Commercial bid (Following document to be providing as Excel file)			
1	Financial Bid	Price bid (BOQ) to be filled in Excel format	EXCEL

Note : All the documents and BOQ have to be digitally signed by the bidder.

B) FINANCIAL BID

- (1) Before quoting the item wise amount, the bidders are instructed to read the details of technical specifications of all items to be executed as mentioned in tender document.
- (2) The Director ICAR-CIFE, Mumbai reserves the right to increase or decrease quantities of works and supply items as per the actual requirement during the Convocation in part /full without assigning any reason thereof and the bidder has to execute such items on the same price as quoted in the financial bid.

SECTION - IV

SPECIFICATIONS OF ITEMS & BILL OF QUANTITIES



**ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION
(DEEMED UNIVERSITY)
MUMBAI - 400 061**

Layout Plan of Pandal for Convocation and Students Convention

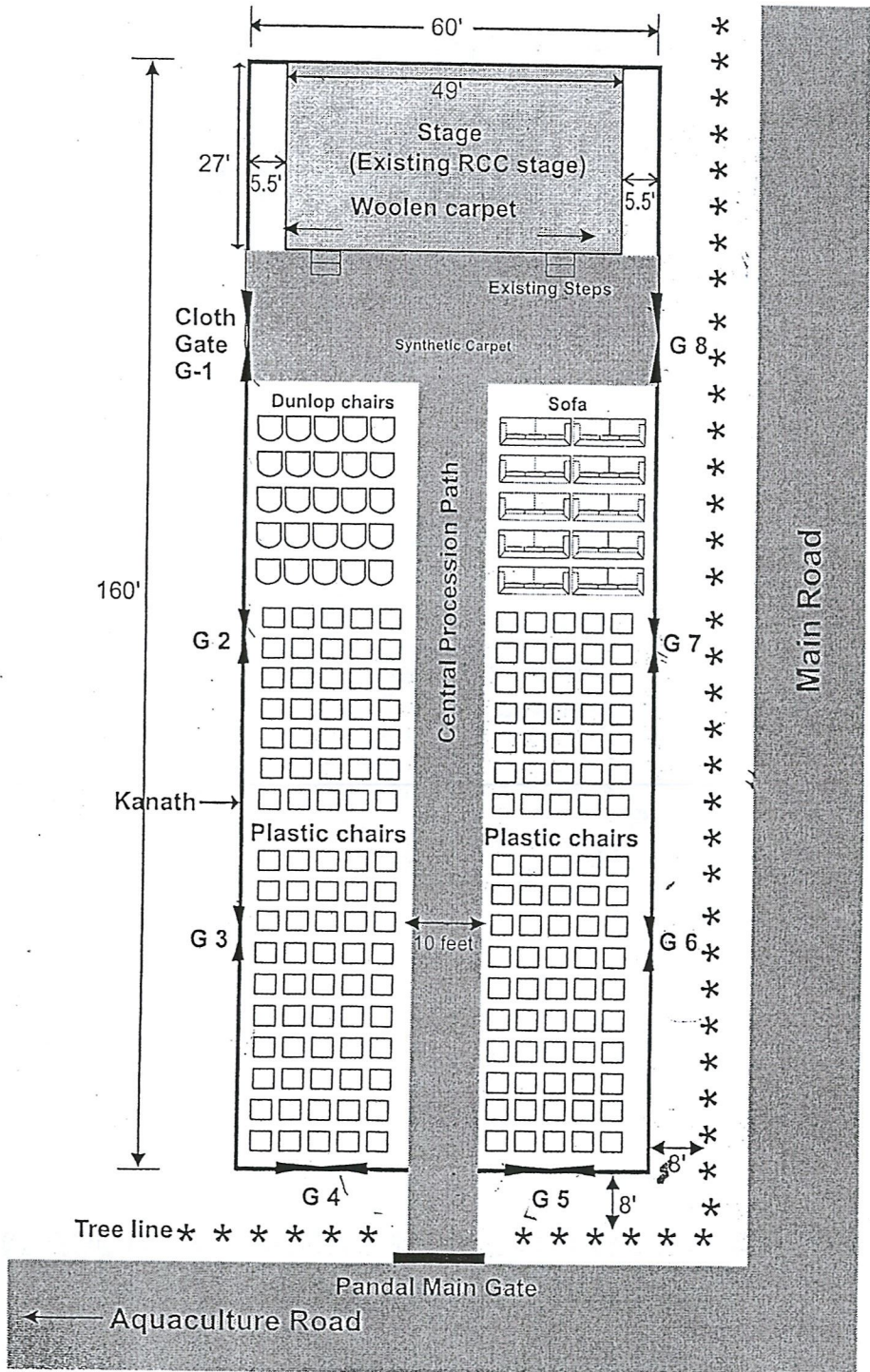


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